

Eden Camp Risk Assessment

EDEN CAMP MODERN HISTORY THEME MUSEUM, MALTON NORTH YORKSHIRE, YO17 6RT – 01653 697777

Background: Eden Camp Modern History Theme Museum has been open as a museum/visitor attraction since 1987 and has been privately run by the Johnson Family during the while of this period.

Venue Details: Eden Camp Modern History Theme Museum is housed in the buildings and grounds of an original Prisoner of War Camp, which was built in 1942 to house originally Italian and then German/Axis Forces Prisoners of War.

The huts have been re-equipped to tell the story of The People's War, the social history of life in Britain from 1939 to 1945. Realistic tableaux, with moving figures, authentic sounds and smells have been created to "transport you back in time".

Each hut covers a different aspect of the story, starting with the rise of the Nazi Party, Hitler and The Outbreak of War. Other topics include: Rationing, the Utility Scheme, 'Save It' Campaigns, Evacuees, Propaganda, Home Guard, Home Front, The Blitz, Air Raid and Gas Precautions, Animals at War, The Street at War, Women at War, The Land Army and Timber Girls, The Munition Factories, The Observer Corps, The Auxiliary Fire Service, The WVS, The Red Cross, Civil Defence, The Rescue Services, The Bevin Boys, etc.

Other huts have been allocated military themes – War at Sea and U-boats, LDV & The Home Guard, Bomber Command, Path Finders, R.E. & R.A.F. Bomb Disposal, S.O.E., Escapers and Evaders, Resistance, Women at War, The life of a Prisoner of War etc. and cover the major battles and events.

One hut has been dedicated to telling the story of World War One - the 'Great War', whilst another covers all those conflicts that British military forces have been involved in worldwide since the end of the Second World War : Palestine, Cyprus, Egypt, Suez, Malaya, Korea, Kenya, Aden, The Falklands, The Gulf War, Bosnia, Kosovo, Iraq and Afghanistan. We believe it to be the most comprehensive exhibition of 20th Century British Military history in the World.

Visitor Numbers: Eden Camp receives in the region of 120,000 visitors a year, of whom approximately 30,000 are school children.

Suitability: Eden Camp is considered to be suitable for pupils of all ages and all abilities.

It is advised that this is only a guide and schools/young peoples groups are encouraged to carry out a pre-visit and conduct their own risk assessment to suit the needs and abilities of their individual group members. (For this purpose, we provide a complementary pre-visit for group leaders who have booked a visit with us.)

First Aid provision: Whilst a number of Eden Camp staff are formally trained in First Aid, in the first instance, each educational group that visits should ensure that they have a First Aider amongst their group and that the other adult members of their group have means to summon that person if required (e.g. by mobile phone). First Aid facilities and treatment should be provided by teachers/group supervisors and details regarding specific medical conditions and issues: i.e allergies should be recorded about each member of the group. First Aid facilities are usually available at the museum but cannot be guaranteed to be available at all times. However, trained museum staff will provide assistance should it be required if dealing with a major injury/incident. We rely on you to keep us informed of any potential problems if First Aid is requested. Staff contact points for First Aid are the Café (Hut 16) the Shop (Hut 15), the Reception Office at the entrance to our site, or any member of staff carrying a two- way radio.

The nearest minor injuries facility is Malton Hospital, Maiden Greve, Malton, North Yorkshire, YO17 7NG Tel:01653 693041

Key to Assessment Table

Low = highly unlikely/ harm level low Medium = Unlikely/ harm level medium High = likely/harm level high

<u>HAZARD</u>	<u>LIKELIHOOD</u>	<u>SEVERITY</u>	<u>RISK SEVERITY</u>	<u>CONTROL MEASURES</u>	<u>RISK</u>
Descending from coach and entering museum.	Low	High	Medium	Segregation of traffic and pedestrians is maintained and controlled wherever possible. Traffic is marshalled and defined parking areas are used and speed limits enforced. Teachers and group supervisors should ensure that children/young people are closely supervised when in the coach park area. It is imperative that teachers/supervisors ensure that children getting off and on buses and coaches are moved as orderly and quickly as possible away from the immediate parking and transit area, using the Zebra crossing marked pedestrian walkways. Children should not be counted or sorted into groups in the middle of the coach park.	Medium

				<p>This should be done either on the path/walkway area in front of the Prefab and the back of Huts 20 & 21, on the stoned areas between Mess Huts 1, 2 and 3, or on the area of car park in front of the entrance to Mess Hut 2, behind the row of red and white barriers which run across the car park and divide the area from the coach park. It is also recommended that schools heading from the coach park to Huts 1 to 5 should do so by using the gate entrances and walkways between Huts 19 & 20 and Hut 20 and the Prefab, rather than walking round via Car Park A. This is also the quickest way to reach our main toilet block – Hut 14 which we request that all schools use rather than using the limited facilities in our Café (Hut 16).</p>	
<p>Stranger danger/ Lost children</p>	Low	High	Medium	<p>Teachers are responsible for supervising children and young people at all times. We allow free staff places on a ratio of 1 adult per 5 children for supervisory purposes. We request a minimum supervisory ratio of 1 adult per 10 children. Schools are encouraged to divide their total group into small manageable groups and to start their tour at different points around our site. This helps to prevent crowding in any one particular hut at any one time. Regular headcounts are recommended. If pupils become separated from their group, or teachers/supervisors find that they have lost a child, they should report to Hut 15 the Gift Shop, or contact a member of the museum staff.</p>	Low

<u>HAZARD</u>	<u>LIKELYHOOD</u>	<u>SEVERITY</u>	<u>RISK SEVERITY</u>	<u>CONTROL MEASURES</u>	<u>RISK</u>
Slipping, tripping, falling.	Low	Medium	Low (Increases to low/medium when it rains and water is carried into huts on footwear and coats etc.)	<p>Teachers to inform parents that suitable footwear and clothing should be worn. All walkways and paths are level, although there are slightly raised thresholds on the entrances and exits of all huts. There are no steps to ascend or descend within the museum. Some of the entrances to the huts have a slight slope ascending to the doorway, and then a slight slope descending once inside. The Dunkirk reconstruction within Hut 24 has a steeper ascent and descent.</p> <p>Please stay on the concrete paths and do not cross grassed areas between the huts in poor weather.</p>	Low
Slipping, tripping, falling in relation to Junior Assault Course.	Medium	Medium	Medium	<p>The junior assault course has been designed to offer an exciting and stimulating area for children up to the age of 12 to explore and play. As a result, the likelihood of children having trips, bumps and knocks is always a possibility.</p> <p>Group leaders should make a decision whether to restrict access to the play area or arrange adequate supervision as necessary. Signs are present asking adults to supervise children at all times, and the whole area is closed off when it is deemed by museum staff to be too wet or slippy.</p> <p>The area is regularly checked to ensure that all</p>	Medium

				<p>structures are in sound order. Any required maintenance work is carried out as soon as it is reported.</p> <p>There is a separate Tiny Tots play area which is designed and intended for children up to the age of 5.</p>	
Unruly Children	Low	Low	Low	<p>Pupils/young people should be supervised at all times by teachers/group leaders. Whilst the exhibition huts may be viewed in any order, pupils should observe the No Entry signs and only enter each hut by the designated entry.</p> <p>They should refrain from shouting and running and it should be stressed that there will be other visitors on site and in the exhibition huts not as agile or able bodied as themselves.</p> <p>Older visitors may also be emotional as a result of re-living the events of the war and remembering family members and loved ones who were killed.</p> <p>Pupils and young people found to be unsupervised and not obeying requests to behave will be asked to return to their coach until the rest of their party has completed their visit.</p>	Low

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Strobe Lighting	Low	Medium	Low	<p>A number of Exhibition huts contain strobe lighting. Some of the lighting is minimal impact (intermittent and randomly timed flashes) and is contained in specific scenes within huts that can be avoided being viewed. Huts with a significant amount of strobe lighting have warning signs on their entrance doors. :</p> <p>Hut 4 (warning on entry door sign) Slight flickering to simulate fire/flames in ceiling of first house scene and top of stairs. Not significant strong repeated flashes. Rest of scene is lit with ambient/subdued lighting.</p> <p>Hut 8 (warning on entry door sign) Green strobe light flashing in munitions scene after the Land Army and Blackout Experience. Not an intense or rapid light, rest of scene is lit with ambient/subdued lighting.</p> <p>Hut 11 (warning on entry door sign) First section of exhibition - slight intermittent flickers on top of trench scene to simulate gunfire, flickering candle in Dug Out.</p> <p>Hut 13 (No warning on entry door sign) One Strobe light in Korean trench scene – not rapid flashing</p> <p>Hut 21 (warning on entry door, but door currently fastened back to allow access without having to touch door for COVID, so sign not obvious) Flashing/flickering lights to simulate fire/flames</p> <p>Hut 24 (warning on entry door sign) One strobe light in Dunkirk – Folkstone Belle scene (after Hitler in his</p>	Low

				cell, War declared and life on board ship scenes) Hut 26 (warning sign on entry door) Strobe type lighting isolated in Rear Gunner scene – section of aircraft fuselage signed “REAR EMERGENCY HATCH”. Visitors do not need to enter the aircraft fuselage in order to pass through the exhibition hut. (Hut 25 no longer contains strobe lighting)	
Smoke Machines	Low	Medium	Low	The following huts contain smoke effects: Hut 3, Hut 4, Hut 5, Hut 21. Children suffering from breathing problems should be made aware that these huts contain smoke and take suitable precautions depending on the severity of their conditions (i.e. refrain from entering, or ensure medication such as Ventolin etc. is on hand.)	Low
Equipment open to view and touch	Low	Low	Low	Ensure pupils/young people are supervised at all times. Do not allow them to touch or climb on any vehicles or machinery displaying ‘Please Keep Off’ signs or climb upon or cross any fence or barrier.	Low
Out of Bounds areas	Low	Medium	Medium	Any potentially dangerous areas on site where, for example, chemicals are stored or maintenance work is carried out are kept locked wherever possible. Where regular access by museum staff is required, these areas are fenced or cordoned off and clearly marked with warning signs.	Low

HAZARD	LIKELYHOOD	SEVERITY	RISK SEVERITY	CONTROL MEASURES	RISK
Fire	Low	High	Medium	<p>Fire Risk Assessments are carried out on every building and areas on site on a regular basis. As many of our exhibition huts contain special effects that include smoke, smells, and warning sounds (e.g. sirens, bells, buzzers, flashing lights etc) there are no automated fire detection or notification systems in the huts. (There is an automated system in our Café and Bar : Huts 16, 17 & 19).</p> <p>Fire Action notices are displayed in each Hut. If you discover a fire, raise the alarm by using an audible warning such as 'Fire Get out of the building', and follow the green Running Man signs, illuminated by the emergency lighting present in each hut, to get to the nearest exit. If you hear the alarm being raised, follow the green Running Man signs to reach the nearest exit.</p> <p>Museum staff will be on hand to co-ordinate an evacuation and their instructions should be followed.</p> <p>The main fire assembly point for the museum is located in the Coach/Minibus Park, in the vicinity of Mess 1.</p>	Low

HAZARD	LIKLEYHOOD	SEVERITY	RISK SEVERITY	CONTROL MEASURES	RISK
Terrorist Threat / Attack	Low	High	Medium	<p>If an incident occurs, RHT (Run, Hide and Tell). Consider the safest options and escape if you can, is there a safe route? if not Hide. If you can see the attacker, they can see you. Stay away from windows and doors. Stay quiet. If you are able to close and barricade doors do so but ensure that you don't become trapped. Tell the Police by calling 999. If you cannot speak or make a noise listen to the instructions given to you by the call taker. They will ask you questions such as 'What is your location?', 'Where did you last see the suspect(s) and what do they look like (description)?'</p> <p>They may ask for further information like how many casualties, types of injury etc.</p>	Low